

**FORM 2**

[See rule 6(1)]

**Appeal to the Commissioner (Appeals)  
Designation of the Commissioner (Appeals)**

\*No. .... of 20.....

1. Name and address of the appellant	
2. Permanent Account Number	
3. Assessment year in connection with which the appeal is preferred	
4. Assessing Officer passing the order appealed against	
5. Section and sub-section of the Black Money (Undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2015, under which the Assessing Officer passed the order appealed against and the date of such order	

6. Where the appeal relates to any assessment or penalty, the date of service of the relevant notice of demand	
7. In any other case, the date of service of the intimation of the order appealed against	
8. Section and sub-section of the Black Money (Undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2015, under which the appeal is preferred	
9. Relief claimed in appeal	
10. Amount of tax along with penalty and interest thereon, arising out of the order in which appeal is preferred, that is not objected to by the appellant in appeal	
11. Whether the undisputed amount referred to in item 10 has been paid (if yes, give details of date of payment, challan number and amount paid)	
12. **Where an appeal in relation to any other assessment year is pending in the case of the appellant with any Commissioner (Appeals), give the details as to the— (a) Commissioner (Appeals), with whom the appeal is pending; (b) assessment year in connection with which the appeal has been preferred; (c) Assessing Officer passing the order appealed against; (d) Section and sub-section of the Act, under which the Assessing Officer passed the order appealed against and the date of such order	
13. Address to which notices may be sent to the appellant	

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Signed  
(Appellant)

STATEMENT OF FACTS  
 GROUNDS OF APPEAL

.....

Signed  
(Appellant)

**Form of Verification**

I, ....., the appellant, do hereby declare that what is stated above is true to the best of my information and belief.

Verified today the ..... day of .....

Place .....

.....  
Signature

**Notes:**

1. The form of appeal, grounds of appeal and the form of verification appended thereto shall be signed by a person in accordance with the provisions of rule 6(2).
2. The memorandum of appeal, statement of facts and the grounds of appeal shall be in duplicate accompanied by a copy of the order appealed against and the notice of demand in original, if any.
3. Delete the inappropriate words.
4. \*These particulars will be filled in in the office of the Commissioner (Appeals).
5. If the space provided herein is insufficient, separate enclosures may be used for the purpose.
6. \*\*If appeals are pending in relation to more than one assessment year, separate particulars in respect of each assessment year may be given.
7. The memorandum of appeal shall be accompanied by a fee of ten thousand rupees.
8. The fee should be credited in a branch of the authorised Bank or a branch of the State Bank of India or a branch of the Reserve Bank of India.